

# Welcome!

# Council District 1

# Al Fresco Teach-In

## 2/27, 1pm

**EUNISSES**   
HERNANDEZ  
L.A. City Councilmember | District 1



## Agenda/Staff

City Planning Code Studies: Tyler Currie

LADBS: Joel Williams and Monica Ramirez

BOE: Tanat Satidkit

DOT: Jaclyn Garcia

City Planning BEST Unit: Justin Bilow

State ABC: Patricia Halpin and Hani Abuershaid

Moderator: Helen Campbell, Planning Director  
CD 1

CD 1 CAT Team: Lizette Montes and Adriana  
Cabrera

CD 1 Northeast LA Field Deputy: Wendy Castro

CD 1 Staff: Sabrina Fielden

**Regulations for**  
**Al Fresco Dining on Private**  
**Property**

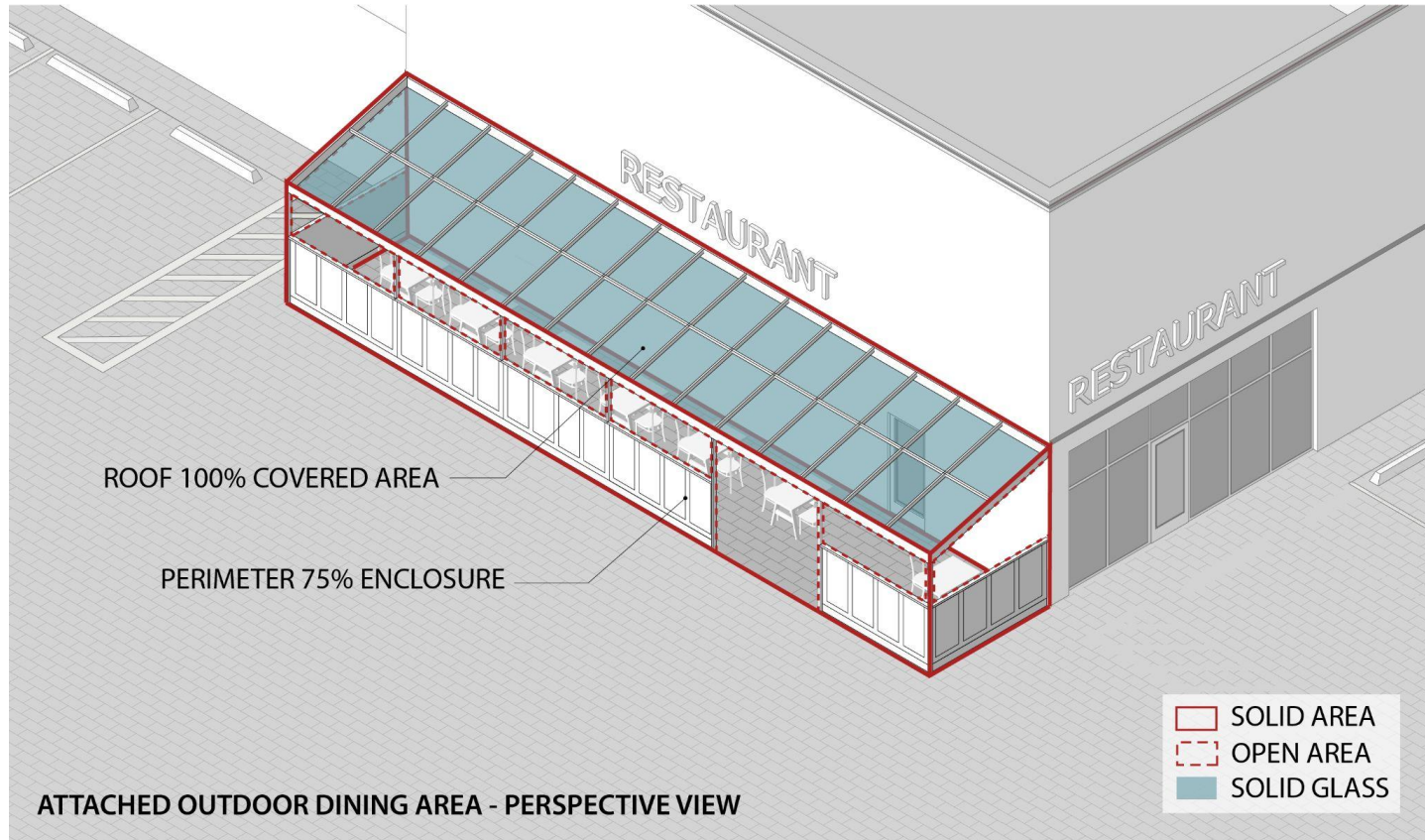
# PRIVATE PROPERTY | Outdoor Dining Areas

Outdoor Dining Area is defined as a space for serving and consuming food and drinks.

- Linked to a restaurant as an accessory use.
- Must be outside the main restaurant building.
- If on private property, must be on the same lot as the associated restaurant.
- Can be uncovered or covered with certain limitations on enclosures.



# PRIVATE PROPERTY | Enclosure Standards for Zoning Compliance



# PRIVATE PROPERTY | Enclosure Standards for Zoning Compliance

## Enclosure and Coverage Standards

- Less than or equal to 75% perimeter enclosure:
  - Roof can be fully open, partially covered, or fully covered (0-100% coverage)
- Greater than 75% perimeter enclosure:
  - Roof coverage limited to no more than 25%
- Moveable, non-permanent delineators (e.g. unanchored planters, unanchored lattice fences) do not count toward the maximum perimeter enclosure



# PRIVATE PROPERTY | Relief From Enclosure Standards

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## Relief From Enclosure Standards

- A Conditional Use Permit pursuant to LAMC Section 12.24 W.32 can be applied for with the Department of City Planning in order to seek relief from the maximum enclosure standards for Outdoor Dining Areas.
- If there is already a Conditional Use Permit for a restaurant, relief can be applied for via a Plan Approval on the original Conditional Use Permit.

# PRIVATE PROPERTY | Parking Relief and Limitations

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- An Outdoor Dining Area may replace automobile parking spaces
- **When an Outdoor Dining Area is located in a parking area, one automobile parking space must be provided, unless the restaurant meets any of the following criteria:**
  - The primary restaurant contains 3,000 square feet or less of floor area; or
  - The Outdoor Dining Area is 1,000 square feet or less; or
  - The restaurant is not required to provide automobile parking spaces per state or federal law

# PRIVATE PROPERTY | Prohibitions

- Background music, speakers, TV monitors and similar audiovisual devices are prohibited.
  - A Conditional Use Permit can be applied for with the Department of City Planning in order to have background music and speakers in the Outdoor Dining Area.
- Live music and entertainment (such as DJs and karaoke), dancing, pool/ billiard tables, and adult entertainment are not allowed.





# PRIVATE PROPERTY | Operating Hours and Noise

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- An Outdoor Dining Area that abuts or is across an alley from a residential zone, not including RAS, must close by 10:30 p.m. Sunday through Thursday, and must close by 11:00 p.m. on Fridays and Saturdays.
- Must comply with the Noise Ordinance (Ord. No. 156,363).
- A sign in the Outdoor Dining Area must be posted reminding guests to be respectful of neighbors.

# PRIVATE PROPERTY | Maintenance and Identification Requirements

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- Outdoor Dining Areas must be cleaned nightly.
- Sidewalk areas must be free of debris, litter, and graffiti.
- Must display City-issued identification indicating compliance with Al Fresco Ordinance standards that includes:
  - A MyLA311 portal contact for complaints during business hours.
  - A LADBS contact hotline number for after-hours complaints.
  - A restaurant operator's contact information.

# PRIVATE PROPERTY | Outdoor Dining Areas

Outdoor dining areas are allowed on most commercial and industrial properties including all RAS, C, and M zones in the City of Los Angeles as long as certain code requirements are met. Both uncovered and covered outdoor dining areas require a building permit to ensure that the installations comply with pertinent state and local regulations.



# PRIVATE PROPERTY | Uncovered Outdoor Dining Areas

An uncovered outdoor dining area is open to the sky or has only minimal shade structures that are portable, temporary, and not anchored to the building or floor below, such as movable umbrellas.

Examples of uncovered outdoor dining



# PRIVATE PROPERTY | Covered Outdoor Dining Areas

Covered outdoor dining areas are those that have a permanent shade structure or overhead solid roof structure which must be structurally anchored to the existing building and/or foundation (floor below).



Attached outdoor dining area accessory to a restaurant

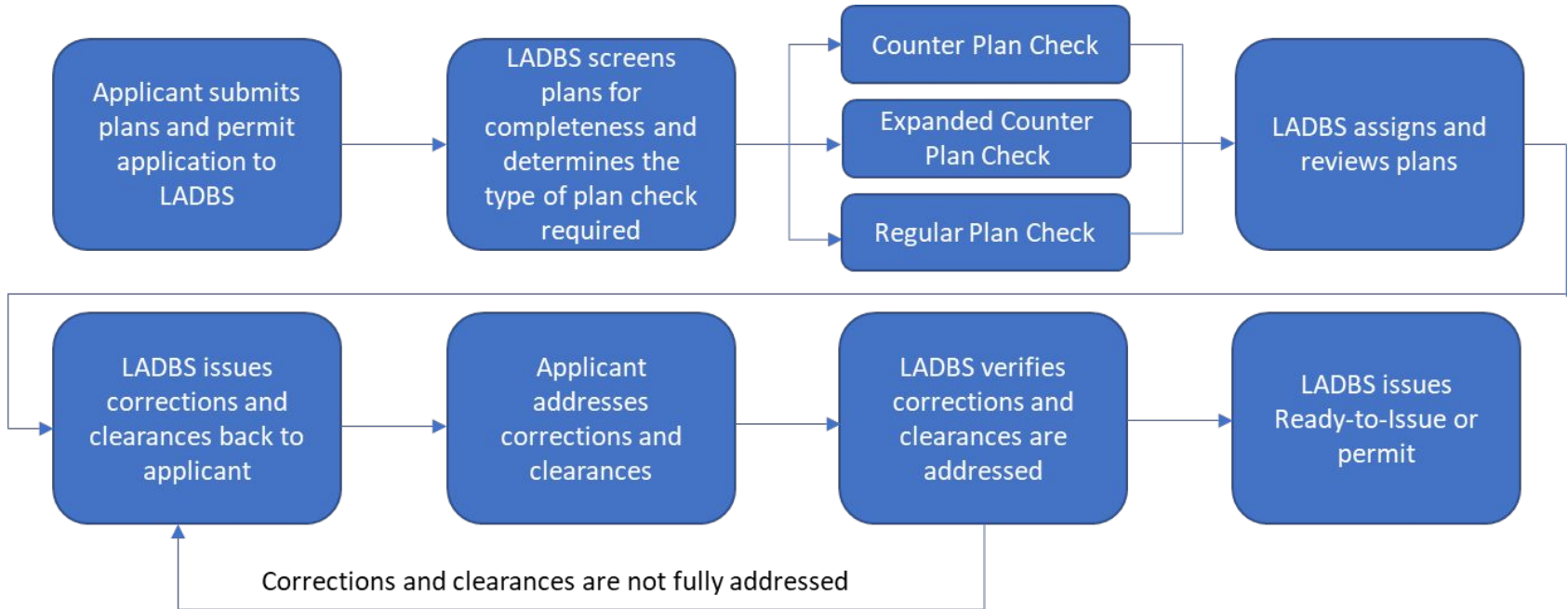


Detached outdoor dining area accessory to a restaurant

# PRIVATE PROPERTY | Plan Check



The plan check process is the review of the plans and calculations by a plan check engineer to check for compliance with the Zoning and Building Code requirements. All permit applications for Outdoor Dining Areas (Al Fresco) are required to be submitted via the e-plan process through ePlanLA ([eplanla.lacity.org](http://eplanla.lacity.org)) ePlanLA, the Electronic Plan Review system.



# PRIVATE PROPERTY | Plan Requirements



- a. Existing and Proposed Site Plan
- b. Existing and Proposed Parking Layout
- c. Existing and Proposed Floor Plan of outdoor dining area
- d. Occupant Load Calculations
- e. Disabled Access Features including accessible seating, bathrooms, accessible path of travel from and to the dining area, etc.
- f. Records of existing Building Use
- g. In addition to the list above, for the Covered Outdoor dining area, provide;
  - i) Elevations
  - ii) Construction details
  - iii) Foundation Plan/ Floor framing Plan/ Roof Framing Plan/ Details

[GUIDELINES FOR PLAN CHECK AND PERMIT REQUIREMENTS FOR AN OUTDOOR DINING AREA \(AL FRESCO\) ON PRIVATE PROPERTY](#)



# PRIVATE PROPERTY | How to Submit Plans



**Step 1:** Go to [LADBS.org](https://LADBS.org)

**Step 2:** Click on the “Submit Plans Online (ePlanLA)” icon

**Step 3:** Sign in with your angelino account

**Step 4:** Click on “Start New Application”

**Step 5:** Under Building Plan Check click “Outdoor Dining Area (Al Fresco)”

**Step 6:** Complete Application



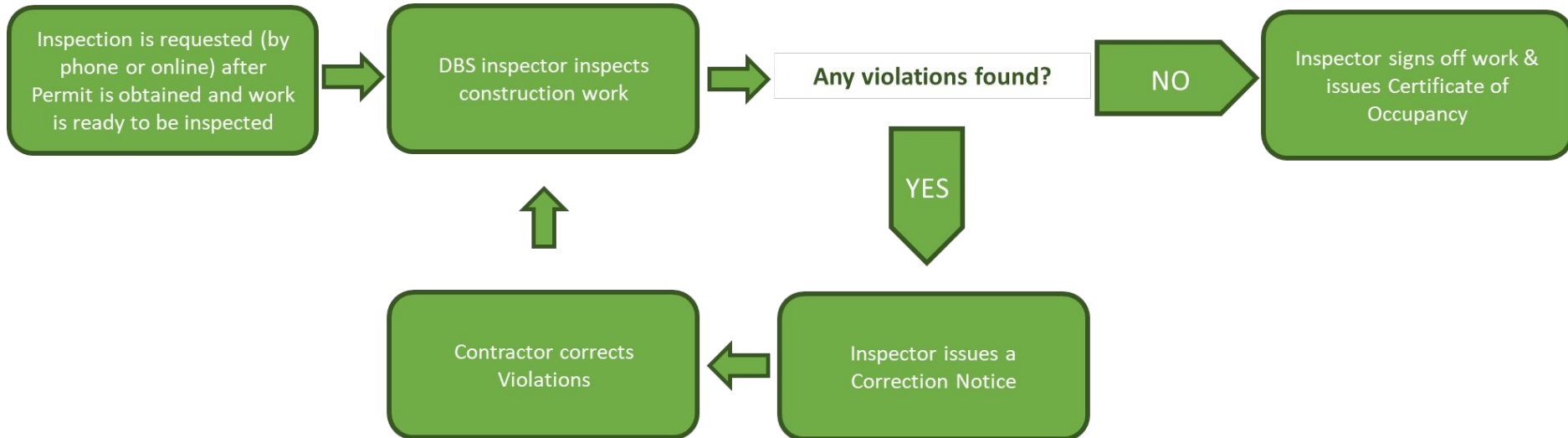
For step by step instructions on how to apply online please see our tutorial video by scanning the QR code



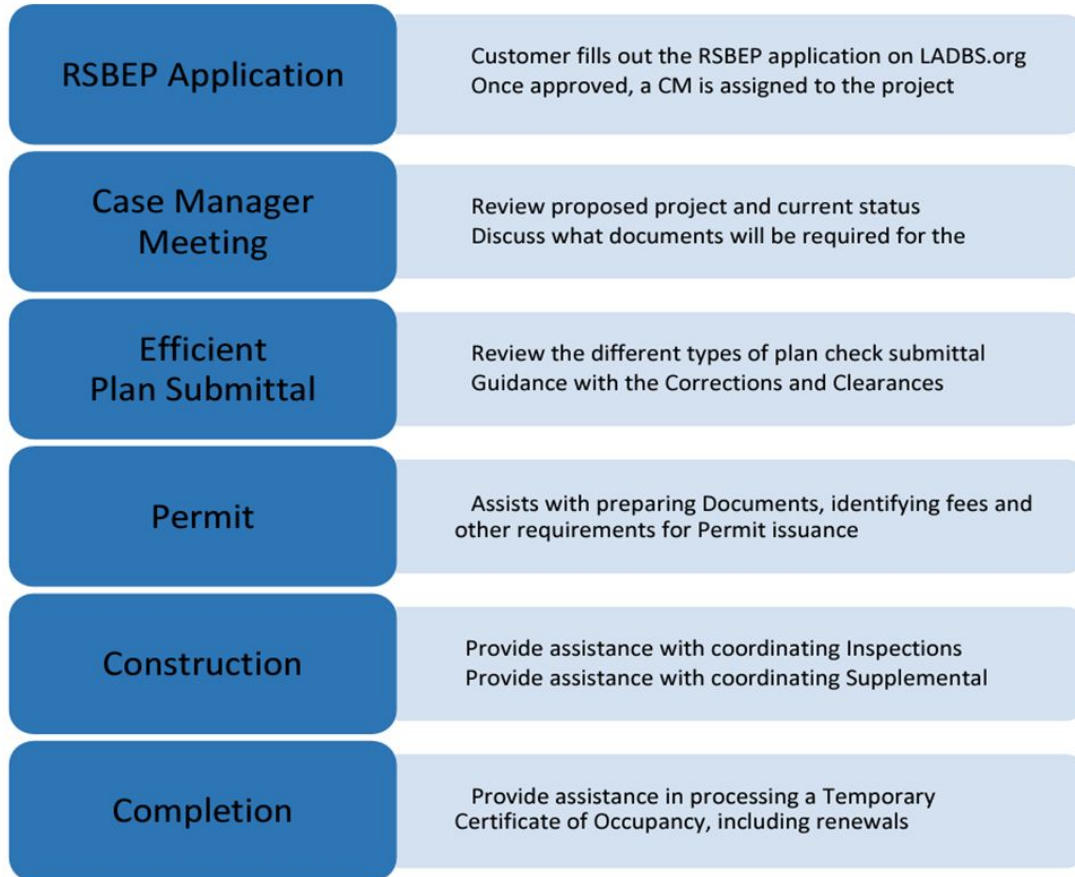
# PRIVATE PROPERTY | Inspection



After the permit is issued, inspection is required to ensure the site is in compliance with the approved plans. Inspection can be scheduled in 1 to 2 business days and the permit is valid for up to 2 years to complete all work associated with that permit and obtain final inspection approvals.



# PRIVATE PROPERTY | Restaurant and Small Business Express Program (RSBEP)



All outdoor dining area (Al Fresco) applicants may utilize LADBS' complementary [Restaurant and Small Business Express Program](#) (RSBEP). The goal of the RSBEP is to make the permitting and inspection process more efficient by enhancing the coordination in permitting, construction, and inspection. RSBEP is a free program which is open to all restaurants and bars regardless of scope, valuation, or participation in the Temporary Al Fresco program.

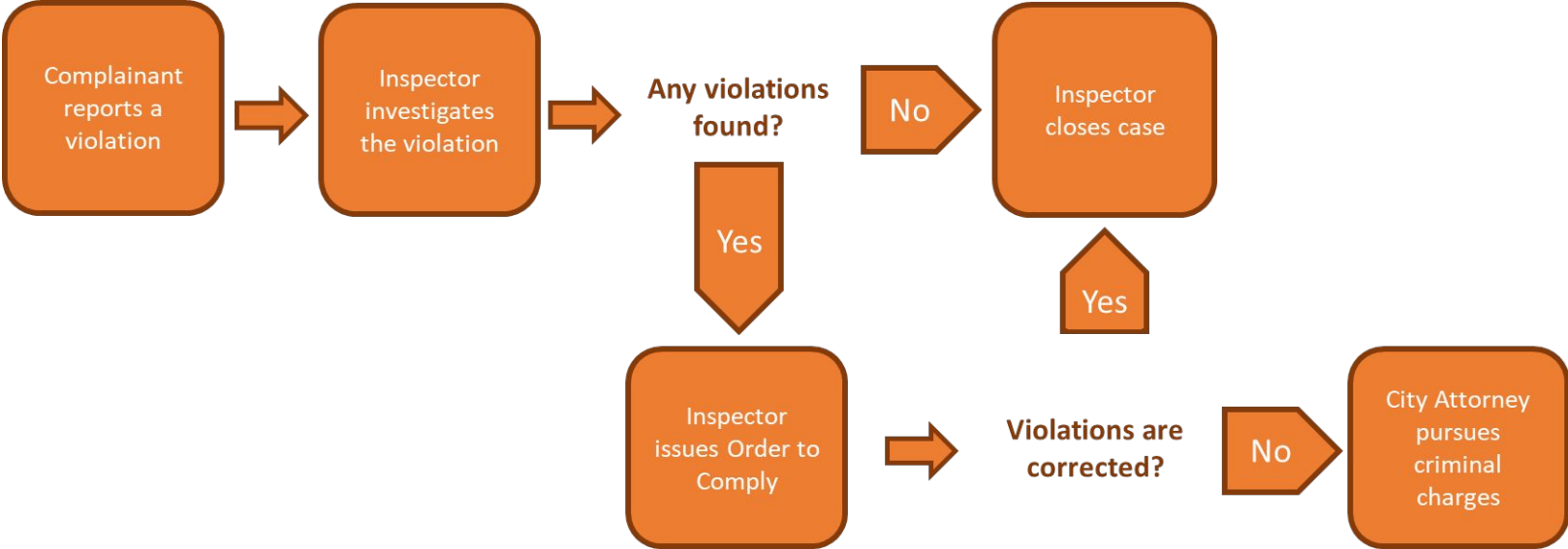
Apply online at  
<https://ladbsservices1.lacity.org/ICMS/OnlineApplication>

# PRIVATE PROPERTY | Code Enforcement



Code Enforcement

The General Complaint and Referral Division is responsible for investigating code violations on existing commercial buildings which will include all Outdoor Dining Area (Al Fresco) projects.



# Sidewalk Dining

# Sidewalk Dining R-Permit Process and Requirements

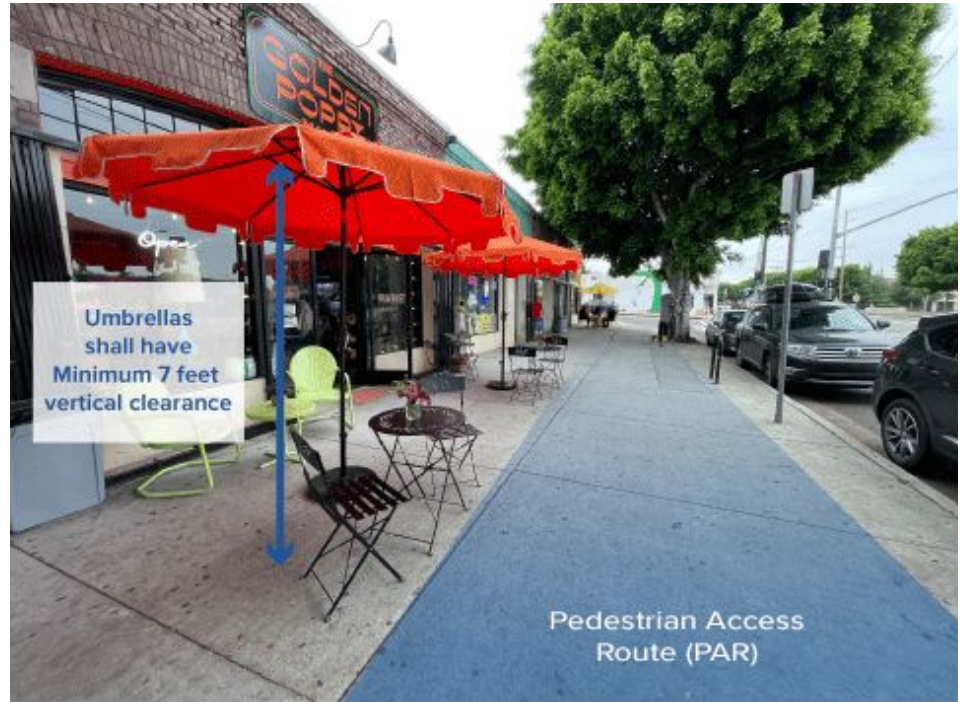
	Transitioning Applicants	New Applicants
<b>Online Application</b>	<ul style="list-style-type: none"> <li>● Obtain an Angeleno account</li> <li>● Apply in the Revocable Permit website</li> </ul>	<ul style="list-style-type: none"> <li>● Obtain an Angeleno account</li> <li>● Apply in the Revocable Permit website</li> </ul>
<b>Application Process and Requirements</b>	<p>R-permit is issued <u>automatically</u>.</p> <p>Applicants to acknowledge that the Permit Requirements will be completed within <u>6 months</u> after the permit issuance.</p>	<ul style="list-style-type: none"> <li>● Sketch or plan</li> <li>● Copy of the lease agreement</li> </ul>
<b>R-Permit Fees (in accordance with LAMC Section 62.118.2)</b>	\$149 (Special Engineering Fee)	<ul style="list-style-type: none"> <li>● Tier 1 fee of \$556</li> <li>● Tier 2 fee of \$1,854 for field investigation</li> <li>● Tier 3 fee or an actual cost</li> </ul>

# Sidewalk Dining R-Permit Process and Requirements

	Transitioning Applicants	New Applicants
<b>Plan Review</b>	<ul style="list-style-type: none"> <li>No plan review</li> <li>Applicants to comply with the AI Fresco rules and disability access requirements.</li> </ul>	<ul style="list-style-type: none"> <li>BOE technical review</li> <li>Disability access requirements</li> </ul>
<b>Permit Requirements</b>	<ul style="list-style-type: none"> <li>Proof of liability insurance</li> <li>Pay the Sewer Facility Charge (SFC)</li> <li>Sign and notarize the Waiver of Damages form</li> </ul>	<ul style="list-style-type: none"> <li>Proof of liability insurance</li> <li>Pay the Sewer Facility Charge (SFC)</li> <li>Sign and notarize the Waiver of Damages form</li> </ul>
<b>R-Permit</b>	R-Permit is issued after the fee is paid.	R-Permit is issued after Permit Requirements are completed.
<b>A-Permit</b>		For installation or construction in the public right-of-way.

# Sidewalk Dining Encroachments

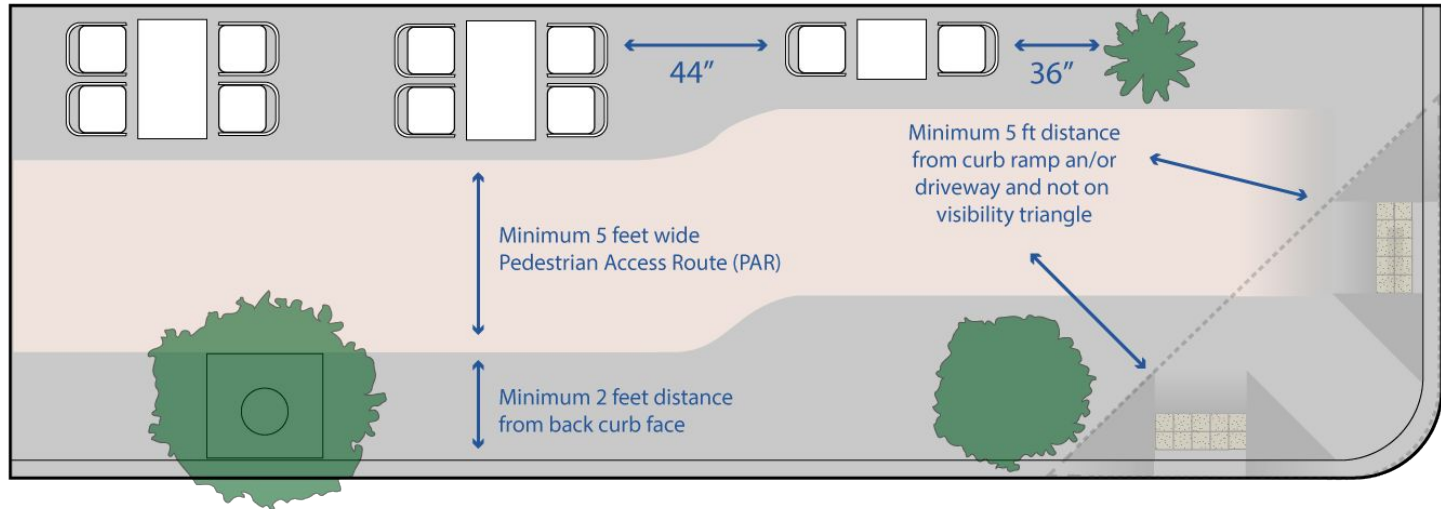
- Allowable Encroachments (under the temporary Al Fresco program)
  - Tables
  - Chairs
  - Umbrellas
  - Shade Structures and Canopies  
*(Subject to conditions)*
  - Heaters *(Subject to Conditions)*
- Bus Stops and Loading Zones shall not be impeded at any time.



# Sidewalk Dining Placement Requirements

## Encroachments:

- Must allow for Pedestrian Access Route (PAR) that is at least 5 ft wide [can be 4 ft by installing fixed railings - subject to BOE approval]
- Not come within 6 ft of a public transportation purpose or loading zone
- 5 ft away from driveway
- 5 ft away from any ADA ramp
- 2 ft away from curb
- Not within the visibility triangle





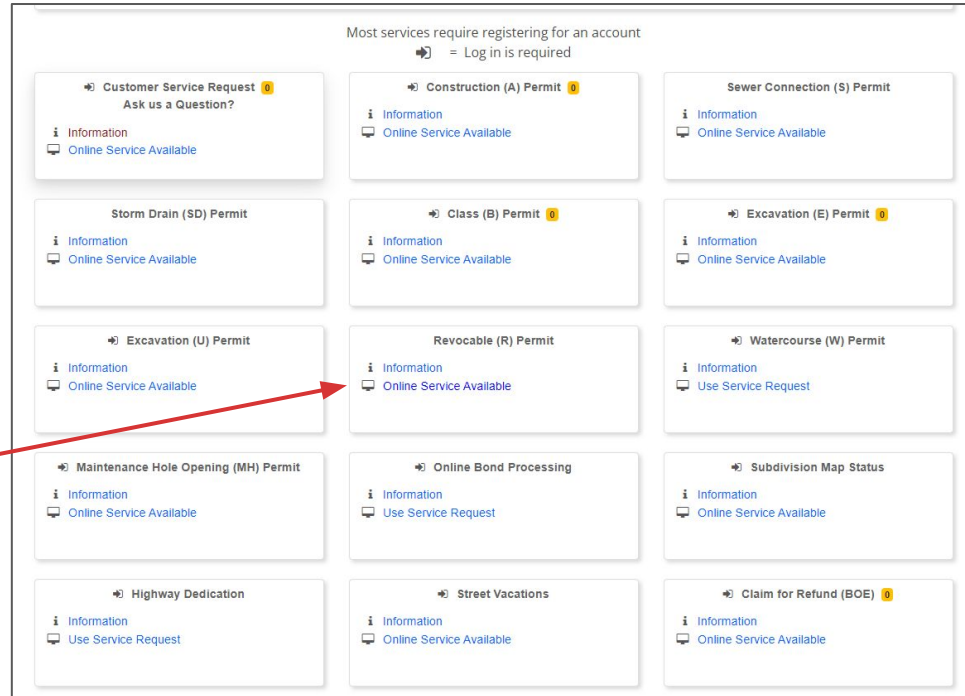
# Application Process

# PUBLIC RIGHT OF WAY | How to Apply

- **Step 1 - Create an Angeleno Account**

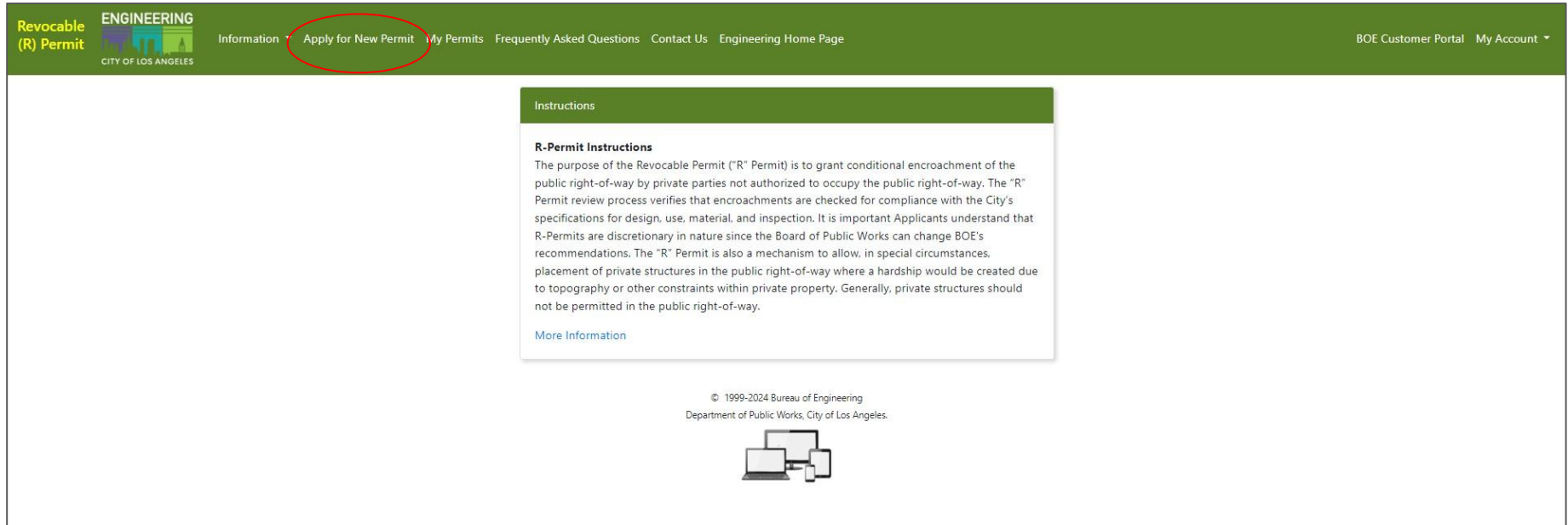
- An [Angeleno account](#) will be required in order to submit an application.
- Businesses that received temporary L.A. Al Fresco authorizations must use the same email they used previously, to allow the City to import their information.

- **Step 2 - Visit BOE permitting website and select Revocable ( R ) Permit or go to <https://engpermits.lacity.org/rpermits/Public>**



# PUBLIC RIGHT OF WAY | How to Apply

- *Step 3 - Select 'Apply for New Permit' on upper left corner of screen*



The screenshot displays the top navigation bar of the City of Los Angeles Engineering website. The bar is green and contains the following elements from left to right: the 'Revocable (R) Permit' logo, the 'ENGINEERING CITY OF LOS ANGELES' logo, a dropdown menu with 'Information', a red circle around the 'Apply for New Permit' link, 'My Permits', 'Frequently Asked Questions', 'Contact Us', and 'Engineering Home Page'. On the right side of the bar, there are links for 'BOE Customer Portal' and 'My Account' with a dropdown arrow.

Below the navigation bar, a white box with a green header titled 'Instructions' contains the following text:

**R-Permit Instructions**

The purpose of the Revocable Permit ("R" Permit) is to grant conditional encroachment of the public right-of-way by private parties not authorized to occupy the public right-of-way. The "R" Permit review process verifies that encroachments are checked for compliance with the City's specifications for design, use, material, and inspection. It is important Applicants understand that R-Permits are discretionary in nature since the Board of Public Works can change BOE's recommendations. The "R" Permit is also a mechanism to allow, in special circumstances, placement of private structures in the public right-of-way where a hardship would be created due to topography or other constraints within private property. Generally, private structures should not be permitted in the public right-of-way.

[More Information](#)

At the bottom of the page, there is a copyright notice: © 1999-2024 Bureau of Engineering, Department of Public Works, City of Los Angeles. Below the notice is an icon representing a laptop, a tablet, and a smartphone.

# PUBLIC RIGHT OF WAY | How to Apply

## Step 4 - Complete Pre-Screening Questionnaire

Select **option 1** if the business does not have an L.A. Al Fresco temporary use authorization

Select **option 2** if the business has an L.A. Al Fresco temporary use authorization and wants to continue outdoor dining under an R-Permit

### Pre-Screening

Answering the following questions will allow us to guide you through this process.

- I would like to apply for a new Revocable Permit.
- I was issued an Al Fresco Temporary Use Authorization and would like to transition my authorization to a Revocable Permit.
- I was issued an Al Fresco Temporary Use Authorization and would NOT like to transition my authorization to a Revocable Permit.

Note:  
*If you would like to apply for a permit for outdoor dining on private property, please visit: [Plan Check & Permit | LADBS](#)*

[Continue](#)

# PUBLIC RIGHT OF WAY | How to Apply

**Step 5:** Businesses can apply for sidewalk dining, on-street dining, or both at the same time.

**If the business has an L.A. Al Fresco temporary authorization**

Pre-Screening

- I would like to convert my **on-street (roadway) dining** Al Fresco Temporary Use Authorization to a Revocable Permit.
- I would like to convert my **sidewalk dining** Al Fresco Temporary Use Authorization to a Revocable Permit.
- I would like to convert my **sidewalk and on-street (roadway) dining** Al Fresco Temporary Use Authorization into single Revocable Permit.

[Continue](#) [Back](#)

**If the business does not have an L.A. Al Fresco temporary authorization**

Pre-Screening

- I would like a new Revocable Permit for On-Street (Roadway) Dining
- I would like a new Revocable Permit for Sidewalk Dining
- I would like a new Revocable Permit for Sidewalk and On-Street (Roadway) Dining

[Continue](#) [Cancel](#)

# PUBLIC RIGHT OF WAY | How to Apply

**Step 6:** If the business has an L.A. Al Fresco temporary authorization, a list of restaurants will be available based on the matching Angeleno account.

On-Street (Roadway) Dining

We found the following temporary authorizations. Please choose one to continue.

\*\*Having trouble seeing all Al Fresco Temp Authorizations associated with this Angeleno account, please contact us at [ladot.alfresco@lacity.org](mailto:ladot.alfresco@lacity.org)

	Applicant Name	Restaurant Name	Address	Al Fresco Date Issued	Revocable Permit Status
<input type="radio"/>		Restaurant No. 1		7/28/2021 12:00:00 AM	Application Submitted
<input type="radio"/>		Restaurant No. 2		7/27/2021 12:00:00 AM	
<input type="radio"/>		Restaurant No. 3		7/24/2023 12:00:00 AM	

# PUBLIC RIGHT OF WAY | How to Apply

**Step 7a:** After confirming the encroachment information, applicants will be required to acknowledge the permit conditions and follow the appropriate procedures.

## For Sidewalk Dining

### Al Fresco Sidewalk dining instructions and requirements

- After the Revocable Permit is issued, a copy of the permit can be viewed and downloaded in the "Final Permits" tab.
- The applicant is required to upload and complete the following requirements within **6 months** after the Revocable Permit is issued:
  - Provide proof of liability insurance in an amount not less than \$1,000,000.
    - For the insurance submittal instructions Please [click here](#)
  - Pay the Sewer Facility Charge (SFC)
    - Pay the appropriate Sewer Facilities Charge (SFC) fees. The SFC fees will be calculated by BOE staff and may be subsidized by available American Rescue Plan Act (ARPA) grant funds depending on the location of the restaurant.
  - Sign and Notarize the Waiver of Damages
    - [Click Here](#) to submit an online Customer Service Request in order to request for the Waiver of Damages Form.
- Eligibility for fee waivers and subsidies under the L.A. Al Fresco Small Business Fee Reduction Program is contingent on the City's verification that the business is in good standing, which includes verification that your Business Tax Registration Certificate (BTRC) is current and in good standing, the business is still in operation, the business is in good standing with the State of California, and the business has not been debarred by the Federal Government. If the City deems your business not in good standing, you will be notified and invoiced for the amount owed for your Revocable Permit.
- The applicant acknowledges that they shall comply with the Temporary Use Authority Al Fresco Sidewalk Dining Rules and Guidelines found at this [LINK](#). Failure to comply with these Rules and Guidelines may result in the revocation of the Revocable Permit for Sidewalk Dining.
- The Al Fresco dining facilities shall be installed in compliance with the applicable sections of the Americans with Disabilities Act, [Chapter 11B](#) of the California Building Code, and the City's Al Fresco Disabled Access Toolkit. The Al Fresco dining facilities and related movable elements will be maintained in compliance with these requirements and ensured they do not reduce the clear width of the City's sidewalk or other pedestrian facilities below what is permitted in the permit.
- Failure to complete the above requirements within 6 months may result in revocation of the permit.

Agree

Decline

## For On-Street Dining

### What's Next?

Your existing L.A. Al Fresco Temporary Use Authorization has been located, and your request for a Revocable Permit has been submitted.









- The Los Angeles Department of Transportation will review and provide an initial feasibility response. If feasible, you will be sent preliminary conditions of approval and will be prompted to submit payment of the Los Angeles Department of Transportation fees in accordance with L.A.M.C. Section 62.118.2 (b).
- The Los Angeles Department of Transportation will perform a design standards review, then will forward your application package to the Bureau of Engineering for review.
- The Bureau of Engineering will request payment in accordance with L.A.M.C. Section 62.118.2 (a) before performing review.
- If it is determined that Bureau of Engineering structural review is also needed, an A permit and payment of related fees will be required.

To track the status of your request, you may click "My Permits" above. Additionally, please monitor your email for any follow-up information that may be needed with regards to your permit application. If you have any questions, please contact [ladot.alfresco@lacity.org](mailto:ladot.alfresco@lacity.org)

go to my permits

# PUBLIC RIGHT OF WAY | How to Apply

**Step 7b:** If the business does not have an L.A. Al Fresco temporary authorization, they must complete each section of the application before it is complete.

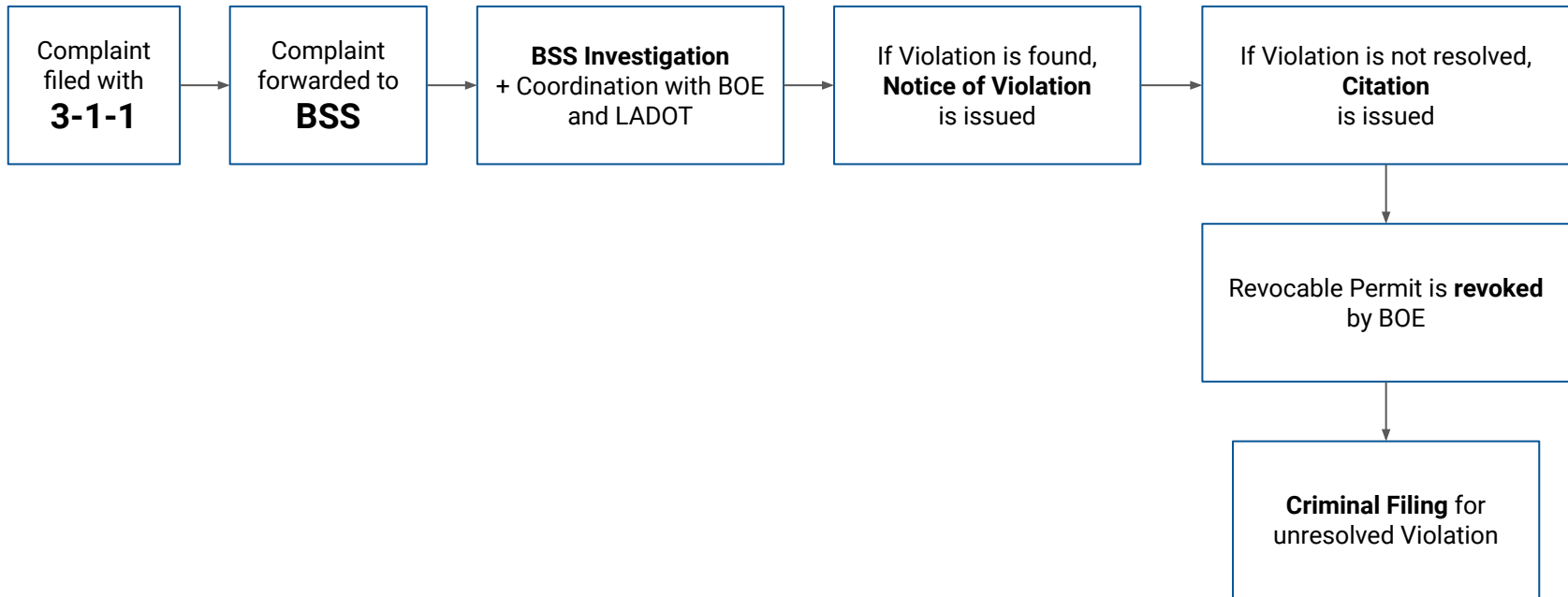
Application Requirements:		Status
	• Applicant Information	Not Completed
	• Owner Information	Not Completed
	• Lessee Information	Optional
	• Property Information	Not Completed
	• Business Information	Not Completed
	• Encroachment	Not Completed
	• Required Attachments	Not Completed
	• Other Attachments	Optional
<p>Your application can be submitted only after completing all of the required steps above.</p> <p>Once your application is submitted, no further changes are allowed.</p>		



# Enforcement

# Enforcement

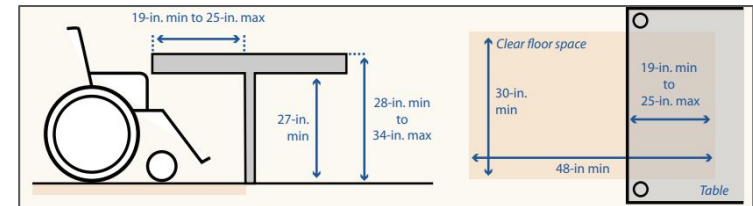
Enforcement is managed by the Bureau of Street Services (BSS).



# Disability Access Requirements

# Disability Access Requirements and Toolkit

- Dining facilities must be accessible.
- Plans will be reviewed for accessibility prior to permit issuance.
- The City has created a toolkit to guide businesses in meeting their obligations to provide equal access to customers with disabilities.
  - <https://engpermitmanual.lacity.org/revocable-r-permits/reference-foundational-materials/mayors-directives/al-fresco-ada-toolkit>



# Fees & Other Costs

# Sidewalk Dining R-Permit and A-Permit Fees

All fees are one-time

	Required Fees (one-time)		If Applicable (one-time)	
	BOE R-Permit Fee*	BOE Sewer Facility Charge	BOE Structural Review Fee*	A-Permit Fee*
Transitioning Applicants	\$149	\$138 per seat limited service		
New Applicants	\$556	\$165 per seat full service	\$149 hourly review fee	\$273 base fee + inspection fee

\*Fees are subject to a 10% surcharge

# On-Street Dining

# On-Street Dining

- LADOT will continue to approve applications for two types of on-street dining
  - *Curbside dining* for a single business. Typically provides two parking spaces.
    - Speed limit must be at or below 30 MPH
  - *Parking lane dining* for multiple businesses on a block applying together. Can provide up to a block of parking spaces.
    - Speed limit must be 35 MPH
- Businesses with barriers provided by LADOT can continue using them, but must maintain and replace them moving forward

## Curbside Dining



## Parking Lane Dining





# On-Street Dining Policy

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LADOT's rules for dining in the street were published in January 2024 and can be found at <https://ladot.lacity.gov/al-fresco>. The rules are organized into three sections.

- **Approval Criteria** - How dining areas reviewed and approved by LADOT
  - a. Minimal changes from temporary program
- **Design Standards** - What dining areas must look like for safety and aesthetics
  - a. Many changes from temporary program
- **Operational Rules** - The rules must businesses follow to keep their permit
  - a. Moderate changes from temporary program

# On-Street Dining Policy

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LADOT is assisting existing businesses through the transition process by categorizing the approval and design standards by:

**1. Rules that will not apply to existing businesses**

a. *Example: Maximum of two parking metered spaces*

**2. Rules that must be met before a Revocable Permit is issued**

a. *Example: Creating a visible line of sight through your dining area*

**3. Rules that businesses will have an additional 6 months to meet after a Revocable Permit is issued**

a. *Example: Modifying your dining areas roof or shade covering*

# On-Street Dining Design Standards

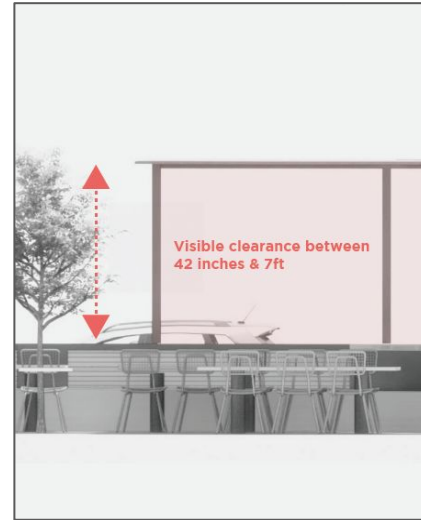
LADOT's new design standards focus on:



**Safety**



**Accessibility**



**Visibility**



**Movability**

# On-Street Dining Fees

All fees are one-time and will not be renewed annually.

Example: An existing full-service L.A. Al Fresco participant with eight chairs in their on-street dining area would pay \$2,669 in required fees

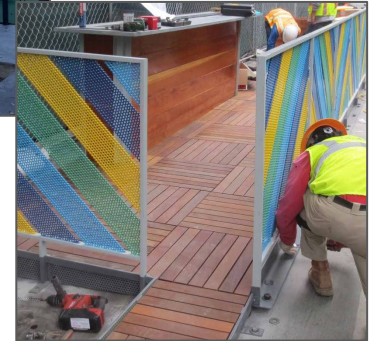
	Required Fees (one-time)			If Applicable (one-time)	
	LADOT On-Street Dining Review Fee	BOE R-Permit Fee*	BOE Sewer Facility Charge	BOE Structural Review Fee*	A-Permit Fee Construction*
Existing Participants	\$1,200	\$149	\$138 per seat limited service	\$149 hourly review fee	\$273 base fee + \$95 hourly inspection fee
New Participants	\$1,500	\$556	\$165 per seat full service		

\*Fees subject to a 10% surcharge

# On-Street Dining Additional Fees & Costs

In addition to the required permitting fees, the following fees will be invoiced if they apply:

- **Structural Review Fee** - If the business wishes to construct a dining structure that will need to be reviewed for structural integrity. These dining structures typically have anchored vertical posts for hanging a roof or lighting.
- **A-Permit Fee** - If the businesses dining area will require any construction activity, an additional permit will be required, along with inspections.



New businesses will also be responsible for paying for all their furnishings, decorations, and equipment, which include the safety barriers that are required.



# On-Street Dining Options

Dining structures are not required. There are a variety of options to fit your budget



**No Structural Review:** Wood deck and freestanding barriers and umbrellas



**No Structural Review:** Low-height structure and freestanding umbrellas



**Structural Review:** Structure with vertical posts and roof

Lower cost/faster approval

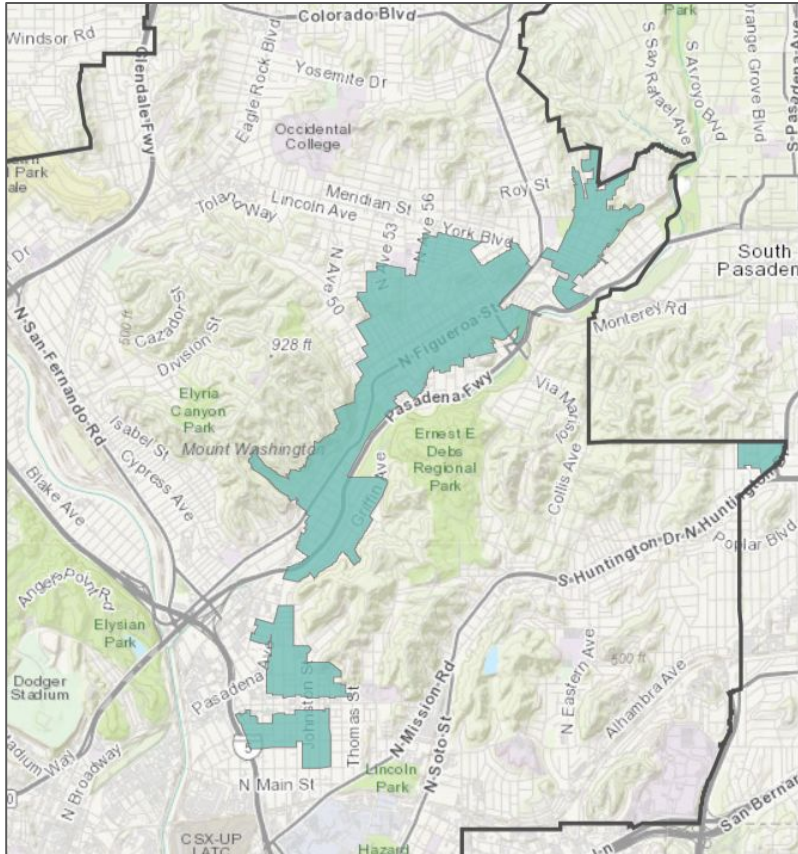
Higher cost/longer approval

# Mayor's Small Business Fee Relief Program

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- The Mayor's Small Business Fee Relief Program is made possible by the Mayor Karen Bass in collaboration with the Los Angeles Department of Transportation (LADOT), the Bureau of Engineering (BOE), and the Economic Workforce Development Department (EWDD)
- Will provide **partial fee subsidies to eligible transitioning from temporary authorizations to revocable permits for the public-right-of-way**
- Must be a small business with < 500 employees across all locations
- Will subsize required fees, such as the LADOT review fee, the revocable permit fee, and the sewer facility charge fees
- Business can expect to receive subsidies between \$975 to \$3,000, which will be deducted from their invoice... no additional application is required. **FUNDING IS LIMITED AND NOT GUARANTEED. APPLY EARLY TO QUALIFY!**

# Historic Preservation Overlay Districts



- Businesses that fall in a Historic Preservation Overlay District (HPOZ) will need to go through the City's HPOZ review process.
- This will require review of plans and possible review by the HPOZ Board.
- You will be notified if this applies to you, and you will be asked to submit an application at <https://planning.lacity.gov/oas>



# City Alcohol Standards and Authorization Process

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# Standards and Eligibility

## Alcohol Service

The following standards apply when alcohol service is provided in the Outdoor Dining Area, for both private property and the public right-of-way:

- All alcohol must be delivered to and served at tables by employees.
- All patrons must be seated.
- Only fixed or portable bars not used as a point of sale are permitted in an Outdoor Dining Area.

## Alcohol Authorization

Alcohol service for Outdoor Dining Areas, both on private property and the public right-of-way, can be authorized through an administrative (ministerial) verification process if the following is provided:

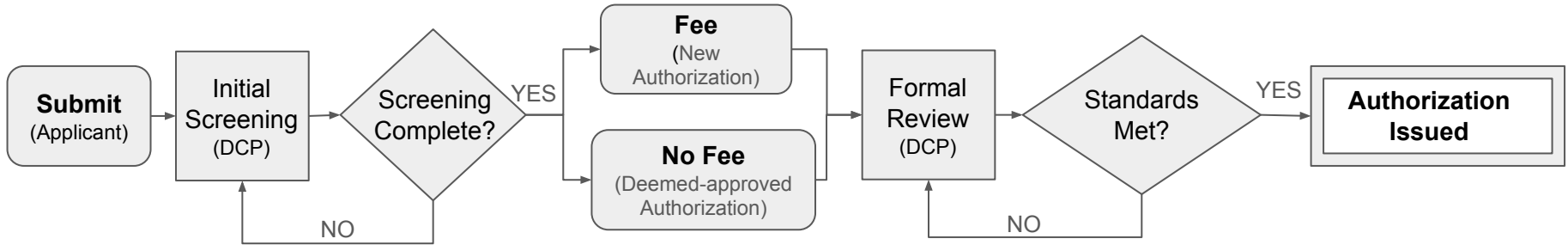
- An existing approval for alcohol service from Planning Department; and
- A license to sell alcohol from California Department of Alcoholic Beverage Control.
- Alcohol authorizations may be voided upon enforcement actions, citations, fines, or revocation.



# Al Fresco

## Alcohol Authorization

### Generalized Procedures



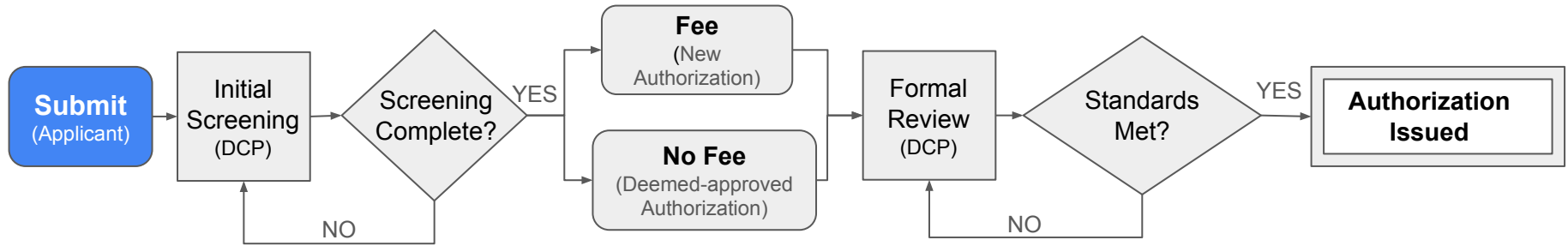
#### Process Overview

Al Fresco Alcohol Authorization is granted following a simple verification of relevant approvals, licenses, and plans.

#### Where to Submit

A request of an Al Fresco Alcohol Authorization is submitted on the Department of City Planning's Online Application Portal (OAS) at <https://plncts.lacity.org/oas>

# Submission



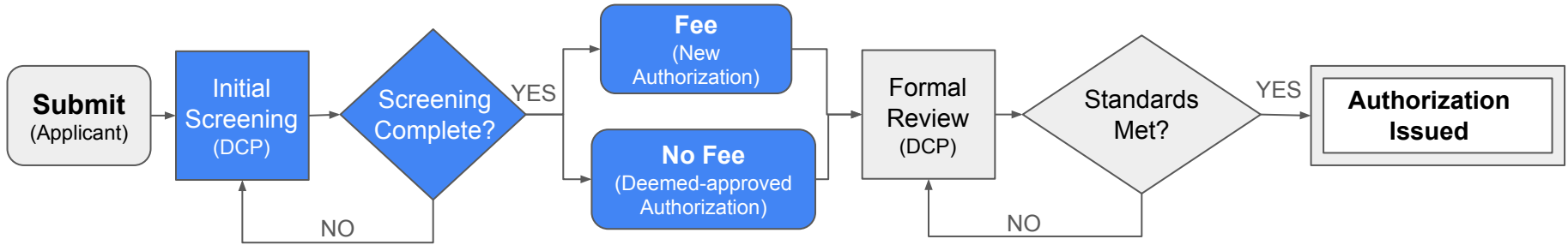
## Required to initiate AI Fresco Alcohol Authorization

- Authorization Form (In Progress)
- ABC license number
- Primary City alcohol authorization
  - e.g. CUB, RBP, Plan Approval, or legal non-conforming status
- Site Plan, showing locations of the outdoor dining area(s), property lines, seating, and points-of-sale

## To be provided, if applicable

- Valid temporary LA AI Fresco Authorization from LADOT
- LADBS Clearance Summary Worksheet for new outdoor dining areas on private property

# Initial Screening, Case Creation, Invoicing



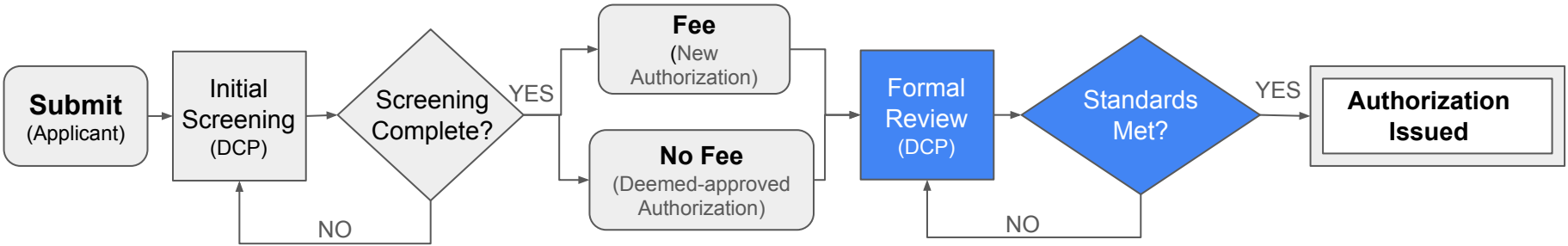
## Initial Screening by City Planning

1. Use is a restaurant
2. All required documents and information are provided
3. Coastal Zone

## City Planning Creates Case No. & Issues Fees

- Case No: ADM-[YEAR]-[XXXX]-AFC
- Fee for new authorizations: \$384.99
- Fee for Deemed-Approved authorizations: \$0
- Fee waiver deadline: January 31, 2025

# Formal Review



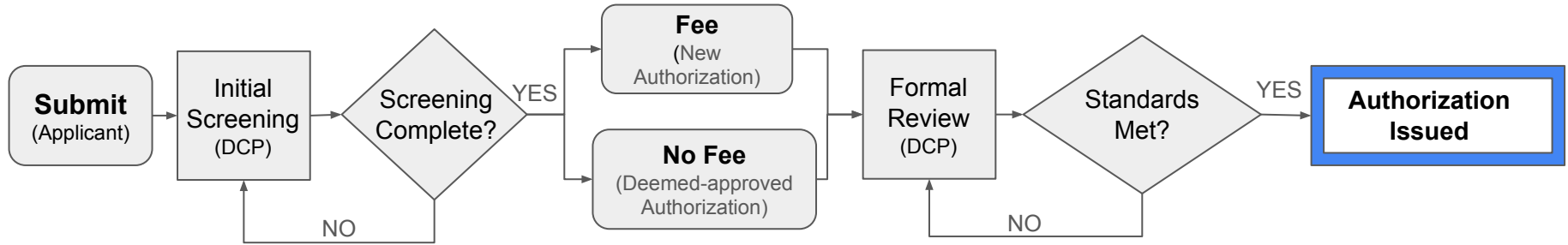
## City Planning Reviews Plans

1. Identify location of outdoor dining areas and whether they are on private property, the sidewalk and/or on-street
2. Identify seating locations
3. Identify point-of-sale locations

## City Planning Verifies Main Alcohol Authorization and ABC License

1. Verify that the primary alcohol authorization provided is applicable, valid, and conditions met
2. Verify that ABC license is applicable and valid

# Issue Authorization



## Provided to the Restaurant:

1. Site plan, stamped with AI Fresco Alcohol Authorization
2. LADBS permit clearance, if needed, for projects seeking approval of an Outdoor Dining Area on private property
3. Signed authorization form (in progress)
4. ABC clearances, as needed



# CALIFORNIA DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL

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# Informal Premises Expansion Process



- Premises (Restaurant, Bar, Liquor Store, etc.) is currently licensed with an Alcoholic Beverage License.
1. On-Sale premises were temporarily expanded through regulatory relief via COVID 19 Temporary Catering Authorization and LA AI Fresco Permit.
  2. Licensee wishes to expand current operation to include an area not previously licensed by the Department.

# How to apply for an informal expansion?

- Submit Informal Premises Expansion package to local ABC District
  1. Change in Licensee Information/Licensed Premises, ABC-244.
  2. Premises Diagram, ABC-244. Include currently licensed and expanded areas.
  3. Zoning
    - ABC Temporary Catering Authorization, LA AI Fresco Permit, and City approval under new LA City AI Fresco Ordinance.
    - Zoning Affidavit, ABC-255, if premises does not fall under the above and this is a newly expanded area.
  4. Non-refundable application fee, \$445.00.

# Next steps...

- Informal Expansion Request will be assigned to an ABC Licensing Representative
- Investigation may include
  - Premises inspection
  - Contact with residents within 100' of the premises and/or expanded area.
  - Contact with local law enforcement.
  - Contact with applicable zoning authority.
  - Contact with any previous protestants.
- Investigation process should take approximately 30-60 days.



## When to Apply?

- ❖ Covid 19 Temporary Catering permits expire July 31, 2026.
- ❖ Concurrently while seeking approval from City for LA AI Fresco Ordinance, or other zoning requirements.
- ❖ After City approval of LA AI Fresco Ordinance, or other zoning requirements.

# Contact us

- **LA/Metro**

- 888 S Figueroa Street, Suite 320
- Los Angeles, CA 90017

- Phone:

- (213) 833-6043

- Fax:

- (213) 833-6058

- Email:

- [LAMetro@abc.ca.gov](mailto:LAMetro@abc.ca.gov)

- **Van Nuys**

- 6150 Van Nuys Blvd., Room 220
- Van Nuys, CA 91401

- Phone:

- (818) 901-5017

- Fax:

- (818) 785-6731

- Email:

- [VanNuys@abc.ca.gov](mailto:VanNuys@abc.ca.gov)

# Resources

# Resources

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- **Online AI Fresco Guide:** [buildla.lacity.org/alfresco](https://buildla.lacity.org/alfresco).
- **Permanent AI Fresco Ordinance:**  
[https://clkrep.lacity.org/onlinedocs/2020/20-1074-S4\\_ord\\_188073\\_1-31-24.pdf](https://clkrep.lacity.org/onlinedocs/2020/20-1074-S4_ord_188073_1-31-24.pdf)
- **Private Property AI Fresco Information Bulletin**  
[https://ladbs.org/docs/default-source/publications/information-bulletins/general/p-gi-2023-035-outdoor-dining-ib---final-1.30.2024.pdf?sfvrsn=dae3df53\\_11](https://ladbs.org/docs/default-source/publications/information-bulletins/general/p-gi-2023-035-outdoor-dining-ib---final-1.30.2024.pdf?sfvrsn=dae3df53_11)
- **Private Property - Tutorial video “How to Submit an Outdoor Dining Area ePlan”**  
Available on [buildla.lacity.org/alfresco](https://buildla.lacity.org/alfresco)
- **Private Property - Restaurant and Small Business Express Program (RSBEP)**  
<https://ladbsservices1.lacity.org/ICMS/OnlineApplication>
- **BusinessSource Center AI Fresco Application support at**  
<https://ewdd.lacity.gov/index.php/local-business/businesssource-centers>



**Thank You!**

# Questions?

## Contacts for Public/Businesses

**CURBSIDE AND PARKING LANES | DOT**  
[ladot.alfresco@lacity.org](mailto:ladot.alfresco@lacity.org)  
(213) 928-9606

**SIDEWALK AND STRUCTURES ON PARKING SPACES | BOE**  
[engpermits.lacity.org/public](http://engpermits.lacity.org/public)

**PRIVATE PROPERTY | DBS**  
[LADBS-OutdoorDining@lacity.org](mailto:LADBS-OutdoorDining@lacity.org)

**ALCOHOL AUTHORIZATION | DCP**  
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